

Faculty Senate Committee on Committees 2008-2009

Committee on Committees Charge

The President of the Faculty Senate shall appoint the members of the Committee on Committees each of whom shall be a senator from a different school or college. (Bylaws, Section 2) The Committee on Committees shall nominate and the Senate shall appoint (approve) the members of each Faculty Senate standing or ad hoc committee. (Bylaws, Section 6) At the first meeting of the Committee on Committees the members of the committee shall elect a committee chairperson and such other officers as may be appropriate for the effective functioning of the committee. (Bylaws, Section 6)

Other than nominating faculty for University and Senate standing committees and Senate ad hoc committees, it is also the duty of the Committee on Committees to study the Annual Reports of standing committees and give a brief report at the May Faculty Senate Meetings.

In selecting a committee chairperson considerations should be given to (1) some prior service on Committee on Committees and (2) when feasible, possibility of one year on Committee following term as chairperson.

Committee on Committees members for 2008-2009

Phil Johnson, Agriculture-Convener
Glenn Hill, Architecture
Nancy Reed, Arts & Sciences
Kim Boal, Business Administration
Joe Claudet, Education
Michael Giesselmann, Engineering
Shane Blum, Human Sciences
Nancy Soonpaa, Law
Marina Oliver, Library
*, Mass Communication
Bill Gelber, Visual & Performing Arts

9/15/2011

Faculty Senate Committee Assignments 2008-2009

Academic Programs Committee

Charge: To evaluate and recommend to the Senate action involving academic programs. This will include but not be restricted to matters such as academic program additions and deletions, academic degree requirements, and academic standards.

Operating Procedures: The committee shall develop its own operating procedures, subject to the approval of the Faculty Senate. Faculty members will serve on year terms corresponding with the terms of Faculty Senators and may be reappointed.

Structure: The committee shall be composed of six (6) faculty members, at least four (4) of whom, including the chair, must be members of the Faculty Senate.

Academic Programs Committee for 2008-2009

Gene Wilde, Agriculture-Convener
Michael Sobolewski, Engineering
Aliza Wong, Arts & Sciences
Mitzi Lauderdale, Human Science
Stephen Cox, Arts & Sciences
Masha Rahnema, Arts & Sciences
Kelly Fox, Education
Julian Spallholz, Human Sciences
Kathryn Barnes-Burroughs, Visual & Performing Arts
*LAW

9/15/2011

Faculty Senate Committee Assignments 2008-2009

Budget Study Committee

Charge: To study and report to the Senate on matters related to the budget of the university. This committee is NOT charged with making recommendations relating directly to budget allocations during the time the budget is being formulated. It is instructed to initiate investigations and report to the Senate on any inconsistencies, misallocations, re-allocations, oversights, and other budgetary items which it believes will be of interest or concern to the faculty of the university, in order that the Senate may make timely recommendations to the administration regarding the budgeting process.

Operating Procedures: The committee shall develop its own operating procedures, subject to the approval of the Faculty Senate. Faculty members will serve on year terms corresponding with the terms of Faculty Senators and may be reappointed.

Structure: The committee shall be composed of seven (7) faculty members, at least four (4) of whom, including the chair, must be members of the Faculty Senate.

Budget Study Committee for 2008-2009

Susan Tomlinson, Honors
Lewis Held, Arts & Sciences-Convener
Ben Shacklette, Architecture
Bill Pasewark, Business Administration
Melanie Hart, Arts & Sciences
Jim Williams, Arts & Sciences
Charles Crews, Education
Mag Binkley, Human Sciences
Christopher M. Smith, VPA

9/15/2011

Faculty Senate Committee Assignments 2008-2009

Faculty Status and Welfare Committee

Charge: To investigate and recommend to the Senate on matters relating to the status and welfare of the faculty, including but not restricted to salaries, fringe benefits, working conditions, teaching loads, standards of promotion, tenure, and merit pay, and evaluation of deans, departmental chairpersons, and other administrative personnel.

Operating Procedures: The committee shall develop its own operating procedures, subject to the approval of the Faculty Senate. Faculty members will serve on year terms corresponding with the terms of Faculty Senators and may be reappointed.

Structure: The committee shall be composed of seven (7) faculty members, at least four (4) of whom, including the chair, must be members of the Faculty Senate.

Faculty Status & Welfare Committee for 2008-2009

Safei Hamed, Agriculture
Lih-Ing Roeger, Arts & Science
Timothy Matis, Engineering-Convener
Comfort Pratt, Education
Rick Rosen, Law
Renee Skerik, Visual & Performing Arts
Alex Ortiz, Mass Communications
Cindy Rugeley, Arts & Sciences
* **Business Administration**

9/15/2011

Faculty Senate Committee Assignments 2008-2009

Study Committees A, B, and C

Charge: Standing Study Committees A, B, C and D are charged with receiving, studying, and recommending action by the Senate on questions referred to them by the Agenda Committee. Committees A, B, C and D shall consider business referred to them and shall study the question and submit such written reports, resolutions, or recommendations for action by the Senate as they deem appropriate. Business submitted from any of these committees to the Senate for action will be sent to the Agenda Committee and placed on the agenda of a subsequent meeting. Action on a question submitted to any of these committees can be taken only by the Senate at a regular meeting or a special called meeting.

Study Committees A, B, and C for 2008-2009

Senate Study Committee A

Curtis Peoples, SWC-**Convener**
Malinda Colwell, Human Sciences
Jerome Koch, Arts & Sciences
Kris Wilson, Agriculture
Jake Syma, Library
Ram Iyer, Arts & Science
Robert McComb, Arts & Sciences
Robert Ritchey, Bus Administration
Christina Ashby-Martin, Honors
Barbara Weinlich, Arts & Sciences

Robert Blake, Arts & Sciences

Senate Study Committee B

Randall Jeter, Art & Science-**Convener**
Martha Smithey, Arts & Sciences
Freedonia Paschall, SWC
Michael Helm, Engineering
Ron Rainger, Arts & Science
Gopal Lakhani, Engineering
Bret Hendricks, Education
Todd Anderson, Arts & Sciences
Michael Farmer, Agriculture

Senate Study Committee C

Anna Tacon, Arts & Science-**Convener**
Lance Drager, Arts & Sciences
Diane Warner, SWC
Brian Rex, Architecture
Susan Opp, Arts & Sciences
Magda Toda, Arts & Sciences
Elizabeth Sharp, Human Sciences
Matthew Santa, Visual & Performing
Steph Harter, Arts & Science
Richard Meek, Visual & Performing Arts

9/15/2011

Admissions Evaluator Committee

Faculty Senate Nominations Committee

Charge: Each year at its January meeting, the Committee on Committees shall nominate and the Faculty Senate elect three (3) members, in their last year of service, each from a different college or school of the university to serve as a committee for the purpose of nominating candidates for the Senate offices for the succeeding year. There shall be no less than two nominees for each position. Nominees' names will be presented to the Senate at its February meeting, at which time any nominations from the floor must be made. Elections will be held at the March meeting.

9/15/2011

Procedures for Convening and Conducting Senate Committees

CONVENING A COMMITTEE

1. The executive committee will select a convener who has the responsibility of calling the first committee meeting. He/she will find a list of the committee members in their Faculty Senate red folders. On your first meeting, you should select a committee chair and a committee secretary who will take minutes of your meetings.
2. There is meeting space available in the Faculty Senate Office if you wish to meet there. Contact Patty Gisch in the Faculty Senate Office to arrange a time.

COMMITTEE CHARGE AND REPORTS

3. Your committee will be given a charge that has been assigned to you by the Executive Committee of the Senate. These may be a variety of issues brought to the Senate from various sources including other Senators, the Provost and/or the Executive Committee. Any matter brought before the Senate must be referred to a committee for deliberation before it can be brought to debate before the Senate.
4. It is crucial that you address the issue given to you in a timely manner. Often Senate recommendations are passed on to other bodies in the University who have deadlines that have to be met. An untimely recommendation means that the Senate won't have adequate input into the decisions being made.
5. There are two types of reports that can be given to the Senate from a committee. The first is an informational report that does not request action from the Senate. The second is a committee recommendation that states specific proposals suggested to the Senate for approval. Please keep in mind that anything that is passed on to the President of the University must be voted on in the form of recommendations from the committee. An informational report is only appropriate when the issue does not call for such action. Sometimes, in difficult and complex issues the Senate will return a report to committee with recommendations on how to proceed. The Senate executive committee also reserves the right to return committee reports that are unclear or incomplete. Committee reports do not need a second from the floor to be accepted, and voted upon.
5. If you have questions on your charge or how to proceed contact the Faculty Senate President.

RULES TO BE KEPT IN MIND

6. **Your report must be circulated to the Senate beforehand before it can be acted upon. The deadline for including your report in the Agenda mailing is approximately a week before the Faculty Senate meeting. (Refer to your red folder for the Agenda dates.)**